



PUNJAB PUBLIC SERVICE COMMISSION, LAHORE

ADVERTISEMENT NO.20/2019

APPLY ONLINE (APPLICATION OTHER THAN ON-LINE WILL NOT BE ACCEPTED)

ARCHIVES & LIBRARIES WING, S&GAD (PUNJAB OFFICIAL LANGUAGE COMMITTEE)

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST
195	21-RC/2019 01-POST	(BS-11) TRANSLATOR (ON CONTRACT BASIS FOR A PERIOD OF 03 YEARS)	Bachelor's degree (2nd Division) from a recognized University with Urdu as one of the elective subjects.	Male: 21 to 30 + 5 = 35 years Female: 21 to 30 + 8 = 38 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Lahore	One paper SUBJECTIVE TYPE written test of two hours duration of 100 marks comprising:- i. English to Urdu Translation (Bachelor's Level) 30% ii. Urdu to English Translation (Bachelor's Level) 30% iii. General ability includes 40% Pakistan Studies, Current Affairs, Geography, Basic Mathematics, Every-day Science and Basic Computer Studies.
196	20-RC/2019 01-POST	(BS-16) SENIOR TRANSLATOR (ON CONTRACT BASIS FOR A PERIOD OF 03 YEARS)	Master's degree (2nd Division) in Urdu or English from a recognized University or Bachelor's degree having three year's experience in the relevant field.	Male: 21 to 30 + 5 = 35 years Female: 21 to 30 + 8 = 38 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Lahore	One paper SUBJECTIVE TYPE written test of two hours duration of 100 marks comprising:- i. English to Urdu Translation 30% ii. Urdu to English Translation 30% iii. General ability includes 40% Pakistan Studies, Current Affairs, Geography, Basic Mathematics, Every-day Science and Basic Computer Studies.

ARCHIVES & LIBRARIES WING, S&GAD

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
197	23-RC/2019 01-POST	(BS-16) CLASSIFIER / CATALOGUER (ON CONTRACT BASIS FOR A PERIOD OF 03 YEARS)	Master's Degree (2nd Division) in Library Science or Information Management from a University recognized by Higher Education Commission.	Male: 20 to 30 + 5 = 35 years Female: 20 to 30 + 8 = 38 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Public Library Basirpur City, District Okara	One paper MCQ type written test of 100 Marks and 90 minutes duration. Syllabus is as under:- i. 50% questions relating to prescribed qualification (M.A. Library Science / Information Management) ii. 50% questions from General Knowledge including Pakistan Studies, Current Affairs, Geography, Basic Mathematics, English, Urdu, Every-day Science and Basic Computer Studies..

BOARD OF REVENUE, PUNJAB

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
198	26-RH/2019 02-POSTS (Reserved against Special Persons Quota)	(BS-11) JUNIOR CLERK (REGULAR BASIS)	i. Higher Secondary School Certificate (second Division) from a recognized Board. ii. A speed of 25 words per minute of typing on computer in English; and iii. Proficient in Microsoft office or any other compatible office application and he/she shall demonstrate such proficiency.	Special Persons Only Male & Female: 18 to 25 + 10 = 35 years	GENDER: Male, Female & Transgender DOMICILE: Candidates domiciled in any district of the Province of Punjab PLACE OF POSTING: Board of Revenue, Punjab, Lahore.	One paper MCQ type written test of 100 marks and 90 minutes duration comprising questions on General Knowledge, Pakistan Studies, Current Affairs, Islamic Studies (Ethics for Non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Skills. NOTE: The candidates who qualify the written test will be called for typing test on computer and proficiency test in MS Office.

LABOUR & HUMAN RESOURCE DEPARTMENT (DIRECTORATE GENERAL OF LABOUR WELFARE PUNJAB)

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
199	69-RM/2019 02-POSTS	(BS-17) TECHNICAL INSPECTOR OF FACTORIES ON CONTRACT BASIS FOR A PERIOD OF 03 YEARS	B.Sc. in Mechanical / Electrical Engineering from a recognized University or equivalent qualification	Male: 23 to 30 + 5 = 35 years Female: 23 to 30 + 8 = 38 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Anywhere in Punjab	One MCQ Written Test of 100 Marks and 90 minutes duration. The syllabus is as under:- a) Qualification related Questions from each subject: (50%) b) General Knowledge (50%) Including Pakistan Studies, Current Affairs, Islamic studies (Ethics for non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Studies..
200	70-RM/2019 10-POSTS Open Merit = 08 Minority Quota = 01 Women Quota = 01	(BS-14) LABOUR INSPECTOR (ON REGULAR BASIS)	Bachelor's Degree (Second Division) from a Recognized University.	Male: 20 to 25 + 5 = 30 years Female: 20 to 25 + 8 = 33 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Anywhere in Punjab	One Paper MCQ type General Ability Written Test of 100 marks and 90 minutes duration comprising Questions relating to General Knowledge including Pakistan Studies, Current Affairs, Islamic Studies (Ethics for non-Muslim Candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Studies.

LABOUR & HUMAN RESOURCE DEPARTMENT PUNJAB WORKER WELFARE BOARD, DIRECTORATE OF EDUCATION

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	MINIMUM QUALIFICATION / EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
201	72-RM/2019 21-POSTS Open Merit =16 Special Person=01 Minority Quota=01 Women Quota=03	(BS-16) SSE (I.T) (On Contract Basis for the period of 05 years)	a) M.Sc (CS)/MCS/MSc. (IT)/ MIT. b) B.Ed/M.Ed/M.A (Edu) NOTE: The candidate without prescribed professional qualification i.e. B.Ed/M.Ed/M.A (Edu), appearing in the merit list may be considered as per ranking criteria. Such candidates, in case of selection, will have to acquire the prescribed professional qualification within three years otherwise their contract will stand terminated, without any notice.	Male: 20 to 30 + 5 = 35 years Female: 20 to 30 + 8 = 38 years	GENDER: Male, Female & Transgender DOMICILE: All Punjab Basis PLACE OF POSTING: Anywhere in Punjab	One paper MCQ Type Written Test of 100 Marks and 90 minutes duration. The syllabus is as under:- a) Computer related Qualification Questions: (80%) b) General Knowledge including: (20%) Pakistan Studies, Current Affairs, Islamic studies (Ethics for non-Muslim candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Computer Studies.

LAW AND PARLIAMENTARY AFFAIRS DEPARTMENT

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	QUALIFICATION/EXPERIENCE	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION A Written examination comprising of the following Three Papers will be conducted:															
202	27-RH/2019 01-POST	(BS-17+ RS.7500/- as non-practicing allowance) RESEARCH OFFICER (CONTRACT BASIS FOR THE PERIOD OF TWO YEARS)	a) LL.M., or equivalent qualification from a reputed University/Institution recognized by the Higher Education Commission; or B) Bar-at-Law, or LL.B (50% marks in the aggregate), or equivalent qualification from a reputed University/ Institution, recognized by the Higher Education Commission and at least two years active practice as Advocate High Court, or as Law officer in private or public sector of repute, or has proven research experience. NOTE: i. Knowledge of Microsoft office and other related computer application is essential in either case. ii. Only Research and Practical experience in relevant filed is acceptable.	Male: 22 to 30 + 5 = 35 years Female: 22 to 30 + 8 = 38 years NOTE: The cut-off date to determine the age shall be the 1st January 2019, however all the other conditions for eligibility will be determined on or before the closing date for receipt of application. Candidates will produce the original certificates at the time of Psychological Assessment and Interview to authenticate their claim in the application form.	GENDER: Male, Female & Transgender DOMICILE: Candidates domiciled in any district of the province of Punjab. PLACE OF POSTING: Lahore	<table border="1"> <thead> <tr> <th>Paper</th> <th>Subjects</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>English Essay / Composition & Drafting Skills (Subjective + Objective)</td> <td>100</td> </tr> <tr> <td>2.</td> <td>Civil Law & Constitution of Islamic Republic of Pakistan (Subjective)</td> <td>100</td> </tr> <tr> <td>3.</td> <td>General Laws & Case Study to Analyze Legal Issue (Subjective)</td> <td>100</td> </tr> <tr> <td colspan="2">Psychological Assessment + viva voce</td> <td>100</td> </tr> </tbody> </table>	Paper	Subjects	Marks	1.	English Essay / Composition & Drafting Skills (Subjective + Objective)	100	2.	Civil Law & Constitution of Islamic Republic of Pakistan (Subjective)	100	3.	General Laws & Case Study to Analyze Legal Issue (Subjective)	100	Psychological Assessment + viva voce		100
Paper	Subjects	Marks																			
1.	English Essay / Composition & Drafting Skills (Subjective + Objective)	100																			
2.	Civil Law & Constitution of Islamic Republic of Pakistan (Subjective)	100																			
3.	General Laws & Case Study to Analyze Legal Issue (Subjective)	100																			
Psychological Assessment + viva voce		100																			

NOTE:
(i) A candidate shall have to obtain 40% marks in each paper and 50% marks in the aggregate to qualify for interview. Thereafter, a candidate shall also secure 50% marks in the interview to be held eligible for final merit list of successful candidates.
(ii) Negative marking shall be made and 0.25 marks shall be deducted for each incorrect answer in the MCQ papers

NUMBER OF CHANCES:
Only three (03) chances are allowed to a candidate to appear in the examination of RESEARCH OFFICER (BS-17+RS.7500/- as non-practicing allowance).
(Detailed syllabus can be seen/ downloaded from the PPSC's website www.ppsc.gov.pk)



GENERAL INSTRUCTIONS (WRITTEN TEST/INTERVIEW)

- To appear in test/interview only Original Valid CNIC issued by NADRA will be accepted. No other Identification document will be acceptable.
- Applicants are advised to read all terms and conditions/ instructions of the Advertisement as well as "Important Instructions to Candidates" given on PPSC website carefully in order to submit their Online Applications complete in all respects. The onus/responsibility of correctness of the data given in the On-line Application Form will rest squarely on the candidates.
- Applicants are required to submit "On-line Application Form" by the Closing Date which is **15-07-2019 up to 12:00 AM (Midnight)**. Applicants should fill in the On-line Application Form carefully in the light of the Guidelines and Instructions mentioned in the Advertisement for the said post and "Important Instructions to Candidates".
- Editing options, to correct any data in the On-line Application Form, will be available to the candidates till the Closing Date of submission of Online Applications.
- Negative marking shall be done and 0.25 mark shall be deducted for each incorrect answer in all Objective (MCQ) papers.
- For all posts to be filled through written test followed by interview or interview alone, the number of chances shall be restricted to three. However, if a candidate qualifies the interview but cannot be recommended for appointment due to shortage of vacancies, his chance shall not be considered as availed whereas chance of a candidate who does not qualify the written test or interview shall be considered as availed. For the post of Lecturer in Education Department, a candidate who is applicant for more than one subject, shall be allowed three chances in each subject for which he/she is a candidate in accordance with above laid down policy.
- In case, a candidate claims experience of private firm / entity, he / she must bring proof at the time of interview that the firm / entity is registered with SECP, Registrar of Firms or any other Regulatory Authority, failing which his / her application shall be rejected.
- The candidates will ensure that after applying for a particular post they will immediately apply for Departmental Permission Certificate/NOC in their concerned Department(s) and provide the Departmental Permission Certificate/NOC at the time of interview (if called).
- The candidates just after applying for a particular post advertised by PPSC will ensure that they have obtained/applied for registration in PEC/PNC/PMDC/PVMC or other relevant body for Registration Certificate before the Closing Date and provide the same at the time of interview (if called).
- The candidates will ensure that they will provide marks obtained / total marks or percentage certificate of all degrees at the time of interview. CGPA is not acceptable.
- It is mandatory for Applicants to deposit **Rs.600/-** for Sr. No.195,196,197,199,200,201 and **Rs.1000/-** for Sr. No.202 under Head:"C02101- ORGANIZATIONS OF STATE-TEST FEE REALIZED BY THE PUNJAB PUBLIC SERVICE COMMISSION", in any Branch of State Bank of Pakistan or National Bank of Pakistan or Government Treasury on or before the Closing Date of submission of applications.
No Bank Draft or Pay Order or Cheque or any such instrument will be accepted as fee by the Commission.
Applicants residing outside Pakistan, but having Domicile of the Punjab will deposit the fee at the Pakistani Embassy of residing country in the currency of that country equivalent to the amount of Application/ Test Fee prescribed for the post.
Special Persons are not required to deposit application fee.
- PPSC's Helplines: **Lahore:** 042-99202762, 99200161, 99200162, **Rawalpindi:** 051-5158095, **Faisalabad:** 041-9330713, **Sargodha:** 048-3252802, **Multan:** 061-9330354, **Bahawalpur:** 062-2881182, **D.G. Khan:** 064-9260410

DISCLAIMER

If any Instruction available on the Website or Advertisement is found contradictory to the relevant Law, Rules and Regulations and Policy Decisions, the relevant Law, Rules and Regulations and Policy Decisions will prevail over the Instructions.

CAUTION

Please refuse to engage with any person who may offer to help you get selected. Have faith in your own ability and trust in ALLAH (SWT). In case any dubious person contacts you for providing undue favour in written examination or interview, please immediately contact the following Hon'able Members of the Commission at once:-

- Dr. Arif Mushtaq Chaudhary, Member PPSC, (E-mail: member22@ppsc.gov.pk, Tel: 042-99202735)
- Mr. Nasir Khan Durrani, Member PPSC, (E-mail: member11@ppsc.gov.pk, Tel: 042-99202753)

Your name will be kept secret and no prejudice will be caused to you.

انتباہ

امیدواران کو تنبیہ سے ہدایت کی جاتی ہے کہ کسی ایسے شخص سے رابطہ نہ کریں جو کہ آپ کو یہ پیشکش کرے کہ میں آپ کو پنجاب پبلک سروس کمیشن کے ذریعے ملازمت دلوا سکتا ہوں۔ آپ اپنی قابلیت اور اللہ سبحانہ و تعالیٰ پر بھروسہ رکھیں۔ اگر کوئی مشکوک شخص آپ سے اس سلسلے میں رابطہ کرے، تو فوری طور پر کمیشن کے درج ذیل ممبران سے رابطہ کریں، کیونکہ کمیشن کا طریقہ کار انتہائی شفاف ہے اور کوئی بھی شخص کسی امیدوار کی کسی قسم کی کوئی بھی مدد نہیں کر سکتا۔

1. ڈاکٹر عارف مشتاق چوہدری (پی پی ایس سی) فون نمبر: 042-99202735 ای میل: member22@ppsc.gov.pk

2. ناصر خان درانی ممبر (پی پی ایس سی) فون نمبر: 042-99202753 ای میل: member11@ppsc.gov.pk

آپ کا نام صیغہ راز میں رکھا جائے گا۔

CLOSING DATE
FOR
APPLICATIONS

15th July
2019

MIRZA NASEER INAYAT
SECRETARY

UAN NO. 042-111-988-722

E-mail: ppssc@punjab.gov.pk
website: www.ppssc.gov.pk

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TO CANDIDATES"
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